



## 2024 Houston Invitational

The Skating Club of Houston  
[www.skatingclubofhouston.org](http://www.skatingclubofhouston.org)



Aerodrome Ice Skating Complex  
8220 Willow Place Drive North  
Houston, TX 77070  
[www.Aerodromes.com](http://www.Aerodromes.com)



### MARCH 8 - 10, 2024

Events Offered:

Excel Series\*, Singles, Solo Dance, Showcase,  
Compete USA, and Adult Events  
TOI exhibition w/critique

#### Competition Chairs:

**Lisa Hayes**                      **Erin Parks**

**[HoustonInvitationalChair@gmail.com](mailto:HoustonInvitationalChair@gmail.com)**

**text: 832/264-1755      text: 713/302-0480**

#### USFS Officials:

**Chief Referee: Lee Gardner, [leegardner1@mac.com](mailto:leegardner1@mac.com)**

Chief Accountant: Debra Dryburgh

Technical Controller: Lynn Goldman

Technical Accountant: Mike Meyer





# Houston Invitational 2024 March 8-10, 2024

The Skating Club of Houston  
Aerodrome Ice Skating Complex  
8220 Willow Place Drive North, Houston, TX 77070



## **I. COMPETITION OVERVIEW**

The HOUSTON INVITATIONAL will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

### **SERIES INFORMATION:**

SC of Houston is applying to be an Excel Series competition. The Houston Invitational competition has been an Excel series competition since 2019.

## **II. ELIGIBILITY**

### **Singles: Excel and Well-Balanced Events:**

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
  - o Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
  - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
  - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met. (Note: if an athlete has passed the pre-preliminary singles test, they are no longer eligible for No Test or lower levels).
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).

- For more details about establishing event levels, refer to the information sheet [HERE](#) or email [events@usfigureskating.org](mailto:events@usfigureskating.org).

**All other singles and partner events (such as Adults, Pairs, Ice Dance):**

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

**EVENTS OFFERED:**

[Program requirements for the events listed below can be found here: usfigureskating.org](#)

[- Skate - Compete - Program Requirements](#)

This event will follow program requirements for the 2024 season.

<b>SINGLES</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>
Excel Free Skate	6.0	175	50
Excel Free Skate (All Plus levels and Juvenile and above)	IJS	175	50
Well-Balanced Short Program	IJS	175	50
Well Balanced Free Skate	IJS	175	50
Adult Free Skate (Adult Silver - Master Jr/Sr)	IJS	175	50
Adult Beginner - Bronze Free Skate	6.0	175	50
<b>SPECIALTY</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>
Compulsory Moves (No Test-Senior)	6.0	175	50
Excel Compulsory Moves (Excel Beg.-Excel Prelim.)	6.0	175	50
Adult Compulsory Moves (Adult Beginner-Masters Jr/Sr)	6.0	175	50
Jumps Challenge (Beginner-Senior)	6.0	175	50
Adult Jumps Challenge (Adult Beginner-Masters Jr/Sr)	6.0	175	50
Spins Challenge (Beginner-Senior)	6.0	175	50
Adult Spins Challenge (Adult Beginner-Masters Jr/Sr)	6.0	175	50
<b>SHOWCASE</b>		<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>
Emotional Performance (No Test - Senior, Adult)	CJS	175	50
Choreographic Artistry (No Test - Senior, Adult)	CJS	175	50
Lyrical Pop (No Test - Senior, Adult)	CJS	175	50
Character Performance (No Test - Senior, Adult)	CJS	175	50
Comedic Impressions (No Test - Senior, Adult)	CJS	175	50
Duets/Trios (No Test - Senior, Adult)	CJS	175	50
Theme Event	CJS	175	50
Inflatables	CJS	175	50
Mini Production Ensemble	CJS	175	50
Production Ensemble	CJS	175	50

SOLO DANCE		1 <sup>st</sup> Event Price	2 <sup>nd</sup> Event Price
Solo Pattern Dance (not participating in series)	6.0	175	50
Solo Free Dance	6.0	175	50
Adult Solo Pattern Dance	6.0	175	50
Adult Solo Free Dance	6.0	175	50
COMPETE USA EVENTS	JUDGING	1 <sup>st</sup> Event Price	2 <sup>nd</sup> Event Price
Snowplow Sam-Basic 6 Program w/ Music	6.0	90	20
Aspire 1-4 Program w/ Music	6.0	90	20
Adult 1-6 Program w/ Music	6.0	90	20
Snowplow Sam - Basic 6 Elements	6.0	90	20
Aspire 1-4 Compulsory Moves	6.0	90	20
Compete USA - Showcase	6.0	90	20
THEATRE ON ICE	JUDGING	Team Fee	Skate Fee
CE Exhibition w/Critique	CJS	75	0
Free Skate exhibition w/Critique	CJS	75	0

#### **OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

#### **NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

#### **COMPLIANCE:**

For full details about participant compliance requirements, refer to the U.S. Figure Skating

SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>. *The Skating Club of Houston and therefore, this competition committee take SkateSafe® very seriously and strictly adhere to its rules and regulations. Non-compliance will not be tolerated, and anyone disputing any decisions or requested directions of any volunteer or official of the competition will be asked to leave and refunds will not be given. It is the responsibility of the athletes and/or their guardians and coaches to read and know the rules and regulations set forth in the handbook.*

### **COACHES**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

There will be one coach credential per registered athlete; four coaches per registered team).

**With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "My Coaches" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.**

#### **EMS Coach Resources (not SYS or TOI):**

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

#### **EMS Coach Resources (SYS or TOI only):**

- [Team Management Guide](#)

EMS ADMIN: The compliance tab within EMS lists ALL individuals who were declared by skaters at the time of registration or through their EMS Skater Portals (also allows access to skater schedule, music/PPC preview etc.). The compliance requirements are tied to the U.S. Figure Skating database and are updated daily removing the need for the LOC to manually update its list of attending coaches. Further, if a coach is non-compliant, they will receive system-generated emails through the start of the competition. Click [here](#) for additional information.

#### **(Required if you are offering any team events) TEAM SERVICE PERSONNEL**

Teams are permitted a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

IF USING EMS: All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates). In order to be added in EMS, the individual must first be added in the team's profile through Member's Only.



## (Required if you are offering any team or partner events) MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training.\*

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

### III. REGISTRATION INFORMATION

If you are interested in using EMS for your competition, please contact [ProductSupport@usfigureskating.org](mailto:ProductSupport@usfigureskating.org). NOTE: if your competition is offering both synchro/TOI and singles/pairs/ice dance events, these will need to be housed in two separate EMS competitions.

#### **ONLINE REGISTRATION VIA EMS (does not include SYS and TOI team registration):**

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

**Registration Deadline: 02/11/2024 at 11:59 ET**  
**Late Registration Deadline: LATE REGISTRATION IS NOT OFFERED/AVAILABLE**

\*The host club reserves the right to close registration at any time if event capacity is met

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA® member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then “Competition Registration”
4. Choose “**YOUR COMPETITION NAME**” from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

#### **ONLINE REGISTRATION VIA EMS (Synchro and TOI teams):**

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** “EMS Event Management System” button.
4. Choose “Competition Registration – Teams” from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition’s name.

**NOTE:** Only the competitions for which your team(s) are eligible will appear.
7. Walk through the on-screen registration process which will include:
  - a. **Team Verification:** Confirm the team’s information is accurate.
  - b. **Registration Overview:** Review general information about the competition.
  - c. **Event Selection:** Confirm the event you are registering the team for is accurate.
  - d. **Competition Roster Selection:** Click the “Add Skaters” link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater’s name to add them to the competition roster.

- e. **Coach Information:** Click the “**Add Coaches**” link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach’s name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
  - f. **Team Service Personnel Information:** Click the “**Add Team Service Personnel**” to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.
- NOTE:** Payment must be submitted individually for each team’s registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

#### **FOREIGN SYNCHRO AND THEATRE ON ICE TEAMS:**

Additional steps are required to complete your registration. For a full guide to registering foreign teams, [CLICK HERE](#). Email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org) if you require assistance.

#### **TEST CREDIT:**

Test credit may be obtained for a \$20 fee. **IT MUST BE REQUESTED PRIOR TO THE START OF THE COMPETITION THROUGH THE EMS COMPETITION PORTAL.** You may retrieve your test credit paperwork at the registration desk within 1 hour after awards have been delivered for the event.

#### **CRITIQUES/FEEDBACK**

Critiques will be offered for Theatre on Ice exhibitions only.

#### **MUSIC SUBMISSION/UPLOAD:**

All music must be uploaded through EMS within the timeframe below. **LATE FEES WILL BE ASSESSED FOR ANY LATE MUSIC.**

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **Sunday, February 25, 2024 @ 11:59PM ET**. After this date, skaters will be locked out of this feature and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**DEADLINE: 02/25/2024 11:59PM ET.**

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rink side whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

#### **PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD - FOR IJS EVENTS ONLY:**

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **Sunday, February 25, 2024 at 11:59PM ET**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$30 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**DEADLINE: 02/25/24 11:59PM ET \$30 late fee if after this date**

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

**IF YOU MISS TURNING IN YOUR PPC, YOU MUST EMAIL IT TO [HOUSTONINVITATIONALCHAIR@GMAIL.COM](mailto:HOUSTONINVITATIONALCHAIR@GMAIL.COM) OR BRING A PAPER COPY AT THE TIME OF CHECK IN. SKATERS WILL BE REQUIRED TO PAY THEIR LATE FEE BEFORE CHECKING IN.** PPC Paper form, [click here](#).

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

### **REFUND POLICY**

Once registration is closed, the competition operates and plans according to the budget of fees and registrations received. Therefore, entry fees will not be refunded after the entry deadline unless no competition exists, or the event is canceled. ***There will be no refunds for medical withdrawals.*** All single skater events will still compete with one skater and will receive a medal.

### **LIABILITY:**

U.S. Figure Skating, Learn to Skate USA®, The Skating Club of Houston and Aerodrome Ice Skating Complex accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **IV. COMPETITION DETAILS**

### **FACILITIES:**

Aerodrome Ice Skating Complex  
8220 Willow Place Drive North  
Houston, TX 77070  
[www.aerodromes.com](http://www.aerodromes.com)

The ice surface size is 85' x 200' with rounded corners. On site is a fully stocked pro shop with figure and hockey gear and a snack bar that will be open during the competition. Robin Chancellor is the

### **LOCKER ROOM AND CHANGING AREAS:**

The locker Rooms will be available **by request only** for those who need to change for multiple events or travel reasons. You will be assigned a locker room and time frame that you are allowed in the locker rooms. [CLICK THIS LINK TO REQUEST A LOCKER ROOM.](#) (This link will be available in competitor newsletter communication sent out after registration and schedule are completed.)

All other athletes are expected to arrive at the arena ready (costumes, hair, make-up etc.). Athletes will be provided with benches throughout the rink, as well as tables and chairs, etc. to put skates on but changing will not be permitted in these spaces.

### **(GENERAL LOCKER ROOMS):**

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes under 11 years old that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please



review the Locker Room and Changing Area Policy in the [SkateSafe® Handbook](#).

#### **(TEAM LOCKER ROOMS):**

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. The team coach, team manager, and team service personnel should remove themselves from the Locker Room/Changing Area while any Minor Athlete(s) are actively changing or undressing. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe® policy and U.S. Figure Skating Rulebook.

#### **U.S. FIGURE SKATING TRAVEL POLICY:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

#### **OFFICIAL WEBSITE & UPDATES:**

You may check our website, [www.skatingclubofhouston.org](http://www.skatingclubofhouston.org) for updates and announcements. The competition chair will also send out regular reminders and news leading up to the competition regularly through the use of a SMORE newsletter sent through the EMS system. Please read all communication thoroughly. It can be a lot but is there for you and your COACHES to know what to expect. You don't want to miss anything! Information may also be available at the registration table for any questions. It is the responsibility of each competitor, parent and coach to check the registration table frequently for any schedule changes and/or additional information pertaining to the competition.

#### **LIVE SCORING LINK:**

This competition will use the live results from USFS. The link will be posted here and in the SMORE competition newsletter once received. click [here](#). (will be posted once received)

#### **SCHEDULE:**

***Competitors may be scheduled on any day or time during the announced dates of the competition.***

The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available. **IT IS THE RESPONSIBILITY OF THE PARENT AND THE COACH TO MAKE SURE YOU ARE SIGNED UP FOR THE CORRECT EVENT. THERE WILL BE A \$30 CHANGE FEE FOR ANY SCHEDULE REQUESTS AND CHANGES MADE AFTER THE CLOSE OF THE COMPETITION REGISTRATION ON FEBRUARY 18, 2024.** Schedules are made based on judges' availability, ice time available, other events scheduled, and several other considerations. We cannot accept any schedule changes or requests. Please make certain that you can compete on any day of the event dates. A tentative schedule is found in this announcement but CAN CHANGE!!! There will be no refunds.

#### **PRACTICE ICE:**

Practice Ice will be for sale at the time of registration. Please note that you need to go BACK INTO YOUR EMS ACCOUNT after registering to purchase practice ice. You will be allowed one practice ice session per event registered for. Additional practice ice will be for sale at the time of competition check-in, if available.

Practice ice will be available from 6 – 8 a.m. on competition days on the competition surface. It is possible we will hold additional practice ice sessions during the middle of

- the day on Saturday and Sunday.
- Once purchased, there are no refunds for practice ice sessions.
  - Updates on practice ice sales, selection times, etc will be based on the schedule and availability. Please be sure to read all incoming communication regarding the competition for updates.

#### Types of Practice Ice Available

- Unofficial Practice Ice (UPI) will be available at 20 minute increments.
  - o Length of session
  - o For Excel/Well Balanced free skate or showcase events, music will be played on a first come first serve basis for those that purchase practice ice at the time of registration.

**Pre-Purchase:** Practice ice credits may be purchased after participants complete their event registration, via the EMS Competition Portal. Skaters who purchase credits during the pre-purchase period will be able to select sessions during the selection period, after the schedule has been completed and posted.

- [Click Here for a Pre-Purchase How-To Document](#)

**Pre-Purchase Selection:** After the close of entries and shortly after the competition schedule is published, skaters will receive an email with notice of the practice ice schedule and the date/time when pre purchased credits can be scheduled via EMS.

- [Click Here for a Selection How-To Document](#)

**Open Sales:** Practice Ice sessions will be available after the schedule has been published. Skaters will be able to purchase open sessions available to them.

- [Click Here for an Open Sales How-To Document](#)

#### **ONSITE CHECK-IN:**

Check-in will open on Friday, March 8, 2024 at 8:00 a.m. or earlier if schedule begins earlier than 8a.m.

EMS ADMIN: [Onsite FAQ](#), [Onsite Check-In](#) and [Onsite Practice Ice Sales](#)

If you are participating in a role requiring compliance, please be sure to [download or print your compliance card](#) to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) at least 2 business days prior to the competition for assistance.

#### **AWARDS:**

Medals are given for 1<sup>st</sup> through 6<sup>th</sup> place. Awards will be given after the results have been posted on the live link. Please proceed to the award room immediately following the event end to await results and awards.

#### **VOLUNTEER INFO:**

If you are interested in volunteering, please contact the competition chair at [HoustonInvitationalchair@gmail.com](mailto:HoustonInvitationalchair@gmail.com). We need medical personnel that are also SafeSkate compliant. If you would be willing and available to volunteer your time while at the event, please contact us!

#### **VOLUNTEER COMPLIANCE:**

Reminder: Compliant positions at all U.S. Figure Skating events include LOC leadership, locker room monitors and emergency medical providers.

#### **PHOTO/VIDEO:**

MKT Photography will be providing the video and photographs. A pre-order link will be sent

out after registration. This arena does have Live Barn. A Subscription is needed. Go to [www.livebarn.com](http://www.livebarn.com) for more information.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

## **ADDITIONAL INFORMATION:**

### **HOTELS WITH ROOM BLOCKS:**

#### **Courtyard by Marriott Houston Northwest**

11050 Louetta Rd, Houston, TX 77070 · (281) 374-6464

#### **Home2 Suites by Hilton Houston Willowbrook**

7815 Willow Chase Blvd, Houston, TX 77070 · (281) 897-8200

### **COMPETITION MERCHANDISE:**

Competition merchandise will be available for pre-sale through newsletter communication. Please watch for information coming soon.

### **VENDORS:**

#### **Unicorn Sports, Judy:**

Stuffed animals to toss on ice to competitors, novelties, skate dresses, custom dress making, various skating accessories.

#### **MKT Photography:**

Megan Toohey and team will be available for video and live action photographs. There will be a presale link sent for a discounted rate!

#### **Local crafting market:**

A few local artists who craft and make figure skating inspired products will be available throughout the competition.

#### **The Aerodrome Hanger Pro Shop:**

A fully stocked figure skating and hockey pro shop complete with competition/practice tights, skate bags, accessories, practice wear, and a full stock of Risport, Edea, and Jackson figure skating boots. Robin Chancellor will be available for professional skate fittings. Robin is a highly qualified and vetted figure skating technician who has a superior relationship with Risport, Edea, and Jackson and can help with all your skate fitting needs. Pro Shop vendors include Chloe Noel, Unicorn Sports, Mondor, Risport, Skate US/Edea, Jackson, MK/John Wilson, Zuca, JIV Sports, Brilliance Melrose, and much more!

To schedule a skate fitting, you may email: [Rchancellor@aerodromes.com](mailto:Rchancellor@aerodromes.com)

To become a vendor, please contact Robin Chancellor at [rchancellor@aerodromes.com](mailto:rchancellor@aerodromes.com)

### **TENTATIVE SCHEDULE:**

#### **Friday, March 8, 2024**

Practice Ice beginning at 8 a.m., events beginning at 11 a.m.

#### **Saturday, March 9, 2024**

Practice Ice and events 6 a.m. to 7 p.m.

#### **Sunday, March 10, 2024**

Remaining USFS events early a.m. followed by  
Compete USA practice ice and events

**ICEMAN EVENTS:**

It is our intention to schedule as many male events together that we can as well as hold an Icemen social event at some point during the competition. This will most likely take place at some point either Friday evening or Saturday. Stay tuned for more information!

**CONTACT INFORMATION:**

Competition website:

[www.skatingclubofhouston.org](http://www.skatingclubofhouston.org)

For questions, please contact the following individuals:

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